



PARK TUCSON COMMISSION

Meeting Minutes

Virtual Meeting via Microsoft Teams
August 25, 2020 Meeting



1. Call to Order

Jane McCollum called the meeting to order at 8:30 a.m.

2. Roll Call

Donovan Durband called the roll and determined that a quorum was established with eleven members present.

<u>Members Present</u> Zach Baker Jill Brammer Barbara Brookhart Dale Calvert Chris Gordon Michael Guymon, Vice-Chair Jane McCollum, Chair Jeanine Mortimer Jim Sayre Jeffrey Stewart Adam Weinstein	<u>Members Absent</u> Richard Mayers Jane Roxbury	<u>Staff Present</u> Donovan Durband, Park Tucson Administrator Omar Garcia, Park Tucson Management Assistant Diana Alarcon, Transportation & Mobility Director Diana Amado, Ward 6 Council Office <u>Others Present</u> Norma Davenport, The Rogue Theatre Monique Vallery, Fourth Avenue Merchants Association
---	---	---

3. Call to the Audience

The Chair recognized Monique Vallery from the audience as the new representative to the Commission from the Fourth Avenue Merchants Association. Ms. Vallery's appointment has not been finalized, such that she could be seated as a voting member for this meeting.

4. Approval of Minutes from the February 18, 2020, Commission Meeting

Motion was made by Michael Guymon to approve the minutes of the February 18, 2020 Commission meeting. The motion was seconded by Dale Calvert and passed by a voice vote of 11 to 0.

5. Commission Member Updates

Commission members described how the pandemic has impacted their organizations and businesses over the last six months.
No action taken.

6. Administrator's Report

Administrator Donovan Durband described how the pandemic has impacted Park Tucson's activities and mission over the last six months, and how Park Tucson has responded to reduce expenses and provide a safe parking environment. Park Tucson had initiated daily sanitizing of

parking meters and other customer contact surfaces in mid-March. In April, Park Tucson had implemented several measures to soften the economic impacts of parking costs on consumers, including suspending meter enforcement, reducing enforcement overall, waiving convenience fees for mobile payment, establishing and maintaining free 15-minute take-out parking zones in all four business districts in the streetcar corridor, and extending the time to pay parking citations on-time, from 30 to 45 days.

Park Tucson is now operating with a much-reduced office and operations staff, as ten staff members were redeployed to other Transportation & Mobility divisions, effective August 3, to provide assistance for other department needs while saving the Park Tucson fund the cost of their wages and benefits.

No action taken.

7. Financial Report

Omar Garcia presented Park Tucson's financial report for the fiscal year ended June 30, 2020, and for July 2020, the first month of FY2021. The impact of the pandemic and shutdown of much of the economy on parking revenue was dramatic, resulting in a significant deficit for FY2020. The Park Tucson fund balance ended the fiscal year at \$1,244,935.30, a reduction of \$808,439.51 from the fund balance of \$2,053,374.81 at the end of FY2019.

Revenue has improved only slightly since the depths of the recession in April and May. Expenses have been dramatically cut, including for posted and roving security, office staff, operations staff, and various projects planned for FY2021, as well as marketing, training, uniforms, supplies, etc.

No action taken.

8. Future Agenda Items

Barbara Brookhart requested further information on the outdoor dining program.

No action taken.

9. Adjournment

Chair Jane McCollum adjourned the meeting at 9:30 a.m.